



The Federal Buzz

November 17 - 21, 2025



- Bookkeepers are reminded that after an order has been received, you need to send the invoice and the pink copy to Jeanean Mitchell in finance. Those do not come to the Federal Programs Office. When they are sent here, it delays the process of getting the bills paid.
- Thank you to everyone who came out on Thursday night to our event! Unfortunately, we did not have a large turnout, but the families that did attend were very appreciate of the activiities you shared with them.
- Our first virtual FACE training will be held today, November 17th from 2:00 - 4:00. As a reminder, principals were asked to provide coverage for any classroom teachers so they are able to participate in the entire training. Title I contacts should have received a calendar invitation. I am also listing the link here: [FACE Training](#). Several documents that you will need for Monday have been added to the [Google Drive](#).
- A few reminders regarding Artifact Dashboards:
 - Your MOY Title I Dashboard items are due on December 17th! Please be sure that you have uploaded all required items by that date.
 - Your samples of information to parents in alternate languages must be things that your school has created, you cannot use the district flyer from our Title I event.
 - Evidence of parent teacher conferences should be from the district mandated October Conference date. (This can be your invitation to parent conferences, a sign-in sheet from the conference night (dated), or documentation of who was scheduled to attend)
 - Each folder requires and artifact - if something does not apply to you, please upload as document that states this does not apply to your school. (For example, if you don't have any contract employees (normally Remediation Teachers or Teacher Stipends for additional responsibility) you would upload a document stating you do not have any contract employees.)
 - Please remember that examples of PLT minutes must be complete (do not just submit a blank form)
 - Be sure that all links are set to "anyone with link can view". This is VERY important!!!
- The October PD session was put into Protraxx, please be sure you have completed the evaluation so you will receive credit for your attendance!



"One meaningful relationship can change the trajectory of a student's life."

Dr. Brad Johnson

